

# Becoming A Tournament Host



How to Guide

AfroDraught

# *Table of Contents*

- Introduction.....2
- Tournament Creation.....3
- Tournament Management.....4
  - Adding tournament description and image...5
  - Tournament account.....6
  - Tournament admin.....7
  - Player management.....8
  - Game time allocation.....9
  - Communication management.....10
  - Officiating games.....11
  - Ending a tournament.....12
- Tournament Managed Services.....13-14
- Tournament Promotion.....15-16
- Tournament Prize Pots.....17-18
- Code of Conduct.....19
- Tournament Term Definition.....20

# *Introduction*

Welcome and congratulations on making the decision to become a Tournament Host. Afrodraught is extremely excited that you have decided to use our platform to host your tournaments. As a Tournament Host you can earn coins which you can then withdraw as cash. All you must do is **Create, Promote, Play**.

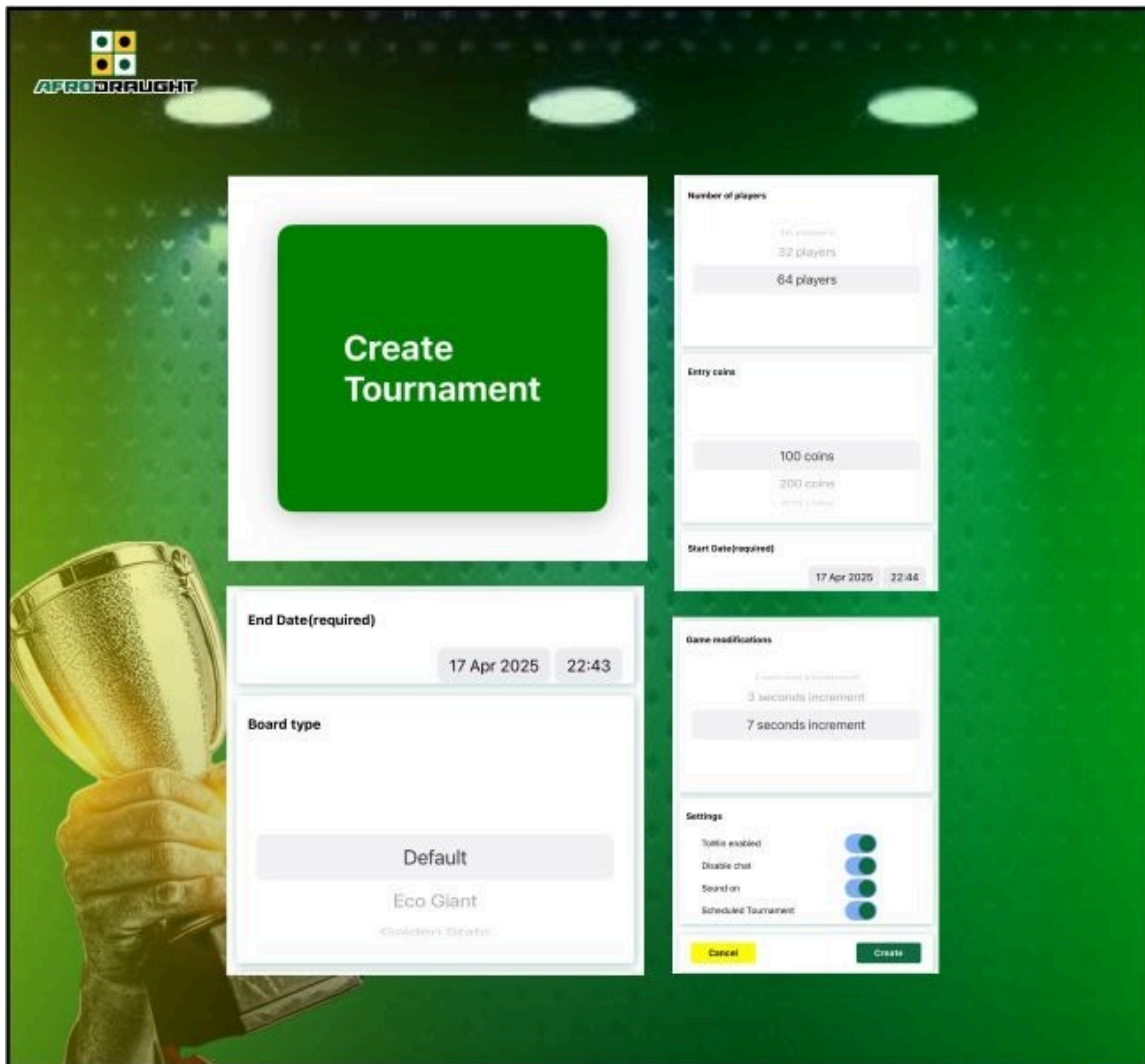
This How to guide will assist you in the creation and running of your tournaments. The guide will show you:

- How to create your tournament.
- Ways in which you can promote.
- Teach you the rules which allows for seamless game play.

#YourGameYourRules.



# Tournament Creation



The first step in becoming a Tournament Host is creating the tournament. That can be done in a few steps:

- Go to tournament section.
- Click Create tournament.

<https://www.afrodraught.com/faq/how-to-create-a-tournament>

There are things to note before you create your tournament:

- There is a tournament creation charge. This is 20% of the indicated entry coin required to join the tournament.
- Certain changes cannot be made once a tournament is created such as:
  1. Tournament name.
  2. Tournament type.
  3. Entry coin.

# Tournament Management



Congratulation! you have created your tournament it is time to manage all the aspects that come along with it. There are many things you must consider when dealing with the running of a tournament categories below will assist you with that:

- Adding tournament descriptions and Image
- Tournament account.
- Tournament admin.
- Player management.
- Game time allocation.
- Communication management
- Officiating games.
- Ending a tournament.

## Adding Tournament Description and Image



To help your tournament stand out from others you may consider adding a tournament description. This is where you can get creative and write an eye-catching description and even add an image of your flyers if you have created one.

In the description you may consider adding the different prizes on offer but note that having a tournament description is optional and there is a maximum of 800 words and 1 image.

<https://www.afrodraught.com/faq/how-to-add-tournament-description>

## Tournament Account



The tournament account is used to purchase services and allocate prize funds needed to run the tournament. This account can:

- Add players to the tournament.
- Pay for managed services from AfroDraught.
- Promote tournament.

The tournament account can be topped up by the host and the admins.

<https://www.afrodraught.com/faq/how-to-add-tournament-post>

# Tournament Admin



Taking on the task of managing a tournament by yourself can be a daunting. So, adding someone to assist you may be something to consider.

AfroDraught allows you to add 2 free admins and then charge a fee of 20 coins for each one you add after that.

The role of the admin is to assist you in all areas of managing the tournament and they can do tasks such as:

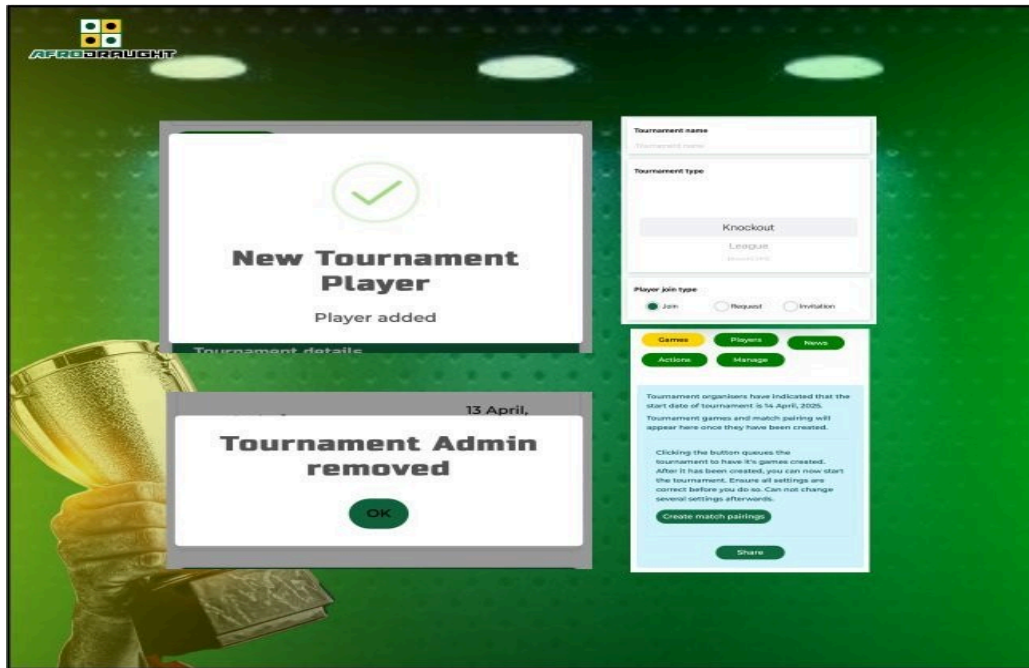
- Adding players.
- Creating news posts.
- Communication with players.
- Starting games
- Allocating times to games

These are just a few of the tasks the admin can for you, and just to note as the host you are able to remove the individuals you have selected as admin at any time.

<https://www.afrodraught.com/faq/how-to-remove-tournament-admin>



# Player Management



Managing players that have joined your tournament is a big part of hosting. There are several aspects to player management:

- **How players join your tournament**

There are three options of how a player joins your tournament,

- **Join** - players instantly join until all spaces are filled.
- **Request Participation** - players register interest and you accept or deny.
- **Invitation only** – you add the players to the tournament.
- 

- **Who pays the entry coins?**

There are two options, you cover the entry coin from your tournament account balance, or the players pay the entry coin this can be modified in the Manage -> Settings tab on your tournament.

- **Adding and removing players**

Depending on your joining requirements you can accept players that have requested to join, or you can add them directly. You can also decide to remove a player once they have been added at any time before the matches are created. The entry coins are then refunded to the account of who paid.

- **Create Match pairings**

Once the required amount of players has been added, you can now create the Match pairings by clicking on the button on the Games tab. This only needs to happen for the first round.

<https://www.afrodraught.com/faq/how-to-add-a-player>

<https://www.afrodraught.com/faq/how-to-remove-a-player>

## Game Time Allocation



Now that your tournament is full and the matches have been created it is time to allocate times for your match pairings.

This is different depending on the type of tournament you have created.

In a league tournament once your tournament has started the players are given a window of 23 hours to complete their games for that day and this will continue every day until all the players have played against each other.

Whereas in the Knockout, Best of 5, and Best of 3 tournaments you as the host or a member of your admin team will allocate times to your players this is done for each round of the tournament, and it is up to you to then communicate this to the players.

<https://www.afrodraught.com/faq/how-to-allocate-game-times>

Rematches are automatically assigned a new start time and players will have 2 minutes to join before the game is automatically started by AfroDraught.

# Communication Management



Effective Communicating when running a tournament is very important.

There are various ways in which you can communicate information to players. AfroDraught knows how vital this is so we have ensured that as a host you can send broadcast messages to all players in the tournament using the **News** page: Mange -> Others -> New Post ->select intention.

<https://www.afrodraught.com/faq/how-to-add-tournament-post>

As the host you must ensure to have open communication with all participants in your tournament to keep them informed on all vital information, they need to know for a smooth tournament experience.

Each tournament has its own page dedicated to information relating to that tournament called **News**. As the host, this is a place you can keep both players and viewers updated with all things related to your tournament. This is where you keep his can be your flyers, leader board, players advancements, match pairing and so on.

## Officiating Games



When thinking about officiating your tournament there are many things to take into consideration such as:

- Join tournament setting is **invitation only** or **request invitation** this means you will have to monitor all the requests you receive or be the one to manually add players.
- Creating the match pairings when the required amount of players has been reached to start the tournament.
- Assigning game times once the match pairings have been created.
- On the day of the matches, you will then be required to oversee all the games for that day and be available for any player queries that may occur.
- Ending a game.
- Notify players of next round match pairings.

## Ending a Tournament



Ideally your tournament will conclude once all matches have been played including your final match.

But if there is a reason to end your tournament abruptly there is a End Tournament button available to you. This is located on the right-hand side of your tournament page.

All the players will be refunded their entry coin regardless of the stage you choose to end the tournament. The refund is automatic, and the coins will be returned to where they originated. If a player paid the entry coin the amount will go back into their accounts but if the host was the one who paid the entry coin the c tournament account balance will be refunded.

<https://www.afrodraught.com/faq/how-to-start-a-tournament>

<https://www.afrodraught.com/faq/how-to-end-a-tournament>

<https://www.afrodraught.com/faq/how-to-start-a-game-manually>

# Tournament Managed Services

Here at AfroDraught, we know how time consuming it can be to host a tournament, so to make it simple we offer services to help you host the most amazing tournament.

These services can be purchased using your tournament account.

Below are the services we offer:

## TOURNAMENT ADMINISTRATION

<b><i>Services</i></b>	<b><i>Coin Prices</i></b>
Game Time Allocation	70 Coins
Adding Players	50 Coins
Tournament Officiating	200 Coins (Per Day)
Prize Fund Allocation	50 Coins
Player Communication	100 Coins (Per Day)
Adding Tournament Admin	30 Coins

# TOURNAMENT GRAPHICS

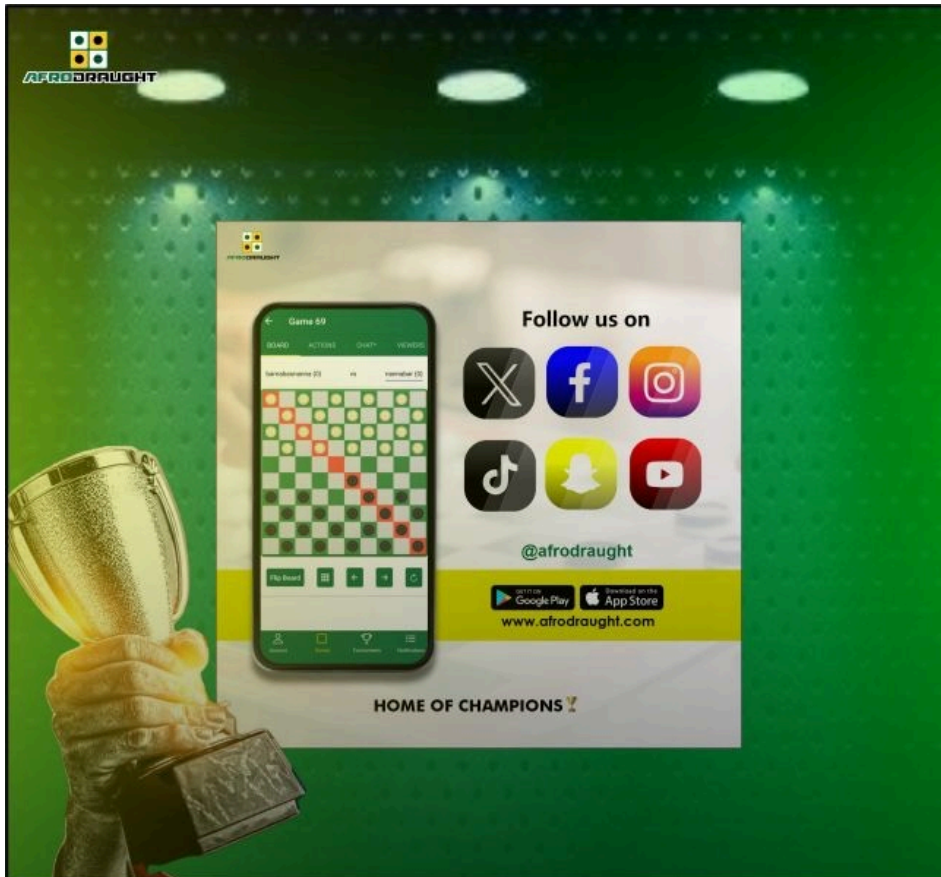
<b><i>Services</i></b>	<b><i>Coin Prices</i></b>
Bespoke Tournament Flyer	300 Coins
Generic Tournament Flyer	150 Coins
Bespoke Vs Images	300 Coins
Generic Vs Images	200 Coins
Bespoke Winners' Flyer	300 Coins
Generic Winners' Flyer	150 Coins

# TOURNAMENT PROMOTION

<b><i>Services</i></b>	<b><i>Coin Prices</i></b>
AfroDraught Newsfeed	25 Coins (Per Day)
Instagram Story	50 Coins (Per Day)
Instagram Post	100 Coins (Per Day)
Twitter Post	100 Coins (Per Day)
Facebook Story	50 Coins (Per Day)
Facebook Post	100 Coins (Per Day)
Whatsapp Status	50 Coins (Per Day)

# Tournament Promotion

Congratulations on creating your tournament!! Now let's promote it and get all the spaces filled. The more publicity you have on your tournament the greater the engagement will be. There are many ways in which this can be done and here are just a few methods that can be used.



## Social Media Platforms

One of the best ways to promote your tournament is by using your social media platforms. You can post the link to your tournament on apps such as:

- Facebook.
- Instagram.
- TikTok.
- X (formally twitter).
- WhatsApp status.
- Snapchat



## AfroDraught News Feed

The AfroDraught news feed is a great way in which you can make players aware of your upcoming tournament. For a small fee you can get AfroDraught to post your tournament. This can be done by sending in your post to afrodraught for review before posting.



## Direct Messaging

Direct messaging is another way in which you can spread awareness of your upcoming tournament this can be done on various platforms such as:

- Afrodraught.
- WhatsApp.
- Instagram.
- TikTok.
- X (formally twitter).
- Messenger (Facebook).
- Snapchat

# Tournament Prize Pots



The Tournament Prize Pot is a combination of the tournament entry coins and the optional prize fund. The prize fund can be used to top-up the coins awarded to the winners. As standard the entry coins are shared between the host, the winners and AfroDraught.

The default entry coin division set by AfroDraught is as follows 40% of the tournament entry coins is awarded to the Tournament Host, and 10% goes to AfroDraught as the hosting platform. The remaining 50% of the Tournament entry coin is then divided between the winners of the tournament as First, Second, and Third depending on how you the Host has formatted the winning positions.

Things to note – AfroDraught and Hosts only receive a parentage of the entry coins they will never take a parentage from the additional prize fund.  
Afrodraught 10% is a fixed amount and cannot be altered.

For guidance on how to allocate the prize pot follow these links, or if you need assistance with Topping up your prize fund.

<https://www.afrodraught.com/faq/how-to-top-up-tournament-account>

<https://www.afrodraught.com/faq/how-to-allocate-prize-fund>

<https://www.afrodraught.com/faq/how-to-allocate-entry-coins>

<https://www.afrodraught.com/faq/how-to-pay-out-prizes>

**Scenario: Knockout Tournament. Players: 32 players. Entry coins: 5000 coins. Prize fund:0**

**(1<sup>st</sup> and 2<sup>nd</sup>)**

**Tournament Prize Pot =  $(32 * 5000) + 0 = 160,000$  coins.**

**Tournament Host = (entry coins) 40% = 64,000 coins**

**Tournament Winner = (entry coins) 30% + 0 = 48,000 coins.**

**2<sup>nd</sup> place = (entry coins) 20% + 0 = 32,000 coins**

**AfroDraught platform = (entry coins) 10% 16,000 coins.**

**(1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>)**

**Tournament Prize Pot: =  $(32 * 5000) + 0 = 160,000$  coins.**

**Tournament Host = (entry coins) 40% = 64,000 coins.**

**Tournament Winner = (entry coins) 25% + 0 = 40,000 coins.**

**2<sup>nd</sup> place = (entry coins) 15% + 0 = 24,000 coins.**

**3<sup>rd</sup> place = (entry coins) 10% + 0 = 16,000 coins.**

**AfroDraught platform = (entry coins) 10% = 16,000 coins.**

**Scenario: League Tournament. Players: 30 players. Entry coins: 5000 coins. Prize fund: 100,000 coins.**

**(1<sup>st</sup> and 2<sup>nd</sup>)**

**Tournament Prize Pot:  $(30 * 5000) + 100,000 = 250,000$  coins.**

**Tournament Host = (entry coins) 40% = 60,000 coins.**

**Tournament Winner = (entry coins) 30% = 45,000 + 70,000 = 115,000 coins.**

**2<sup>nd</sup> place = (entry coins) 20% = 30,000 + 30,000 = 60,000 coins.**

**AfroDraught platform = (entry coins) 10% = 15,000 coins.**

**(1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>)**

**Tournament Prize Pot:  $(30 * 5000) + 100,000 = 250,000$  coins.**

**Tournament Host = (entry coins) 40% = 60,000 coins.**

**Tournament Winner = (entry coins) 25% = 37,500 + 60,000 = 97,500 coins.**

**2<sup>nd</sup> place = (entry coins) 15% = 22,500 + 30,000 = 52,500 coins.**

**3<sup>rd</sup> place = (entry coins) 10% = 15,000 + 10,000 = 25,000 coins.**

**AfroDraught platform = (entry coins) 10% = 15,000 coins.**

# Code Of Conduct

Once becoming a Tournament Host, it is important to understand that you are now in a position of authority. It is of the utmost importance to ensure that you uphold the terms and policies set out by AfroDraught.

## **Fair play/No discrimination**

At AfroDraught we believe that fair play is important for a great playing experience. As a Tournament Host you need to set the standard for fair play in all your tournaments, this means not showing any bias of any kind towards individuals competing in your tournament, treating all contestants equally.

## **No preferential treatment**

As a Tournament Host, you can not show any preferential treatment towards players within your tournament, no matter their status or relationship towards you.

## **No abuse**

There should be no abuse of any kind on the AfroDraught platform as this is not tolerated. You as the Tournament Host is responsible for ensuring that there is no abuse between yourself, and the individuals involved in the tournament. AfroDraught take this very seriously and will ban any individuals including tournament host from using our platforms.

## **No inside betting**

Inside betting is not permitted within any of the tournaments on the AfroDraught platform. This means that players cannot bet on themselves and you as the Tournament Host cannot get players to throw the games for a bet.

## **Refunding policy**

The refund policy is as follows, if a player is removed from a tournament before its start date, they will be refunded their entry fee fully this is only applicable if they paid to enter, if the tournament host paid the entry fee the coins will be added back to the tournament account. If a tournament is ended abruptly the players will also be refunded fully if they paid to enter or the coins will be returned to the tournament account.

At the end of the tournament any coins left in the tournament account will be refunded back to the tournament hosts account.

# Tournament Term Definitions

- **Prize Pot** – the prize pot is a combination of both the entry coins and prize fund.
- **Tournament Host** – is the individual the created the tournament.
- **Tournament Admin** – are the individuals the host has selected to help run the tournament.
- **Entry coins** – is the amount of coins used to enter the tournament.
- **Tournament Account balance** – is what is used to pay for managed services and credit the prize fund in. This can be used and credited by host and admin.
- **Prize fund** – optional fund that can be used to award players more coins at the end of a tournament.
- **Tournament News page** – this is where players/viewers can be updated on the tournament they are in.